



Traverse des Sioux Library System

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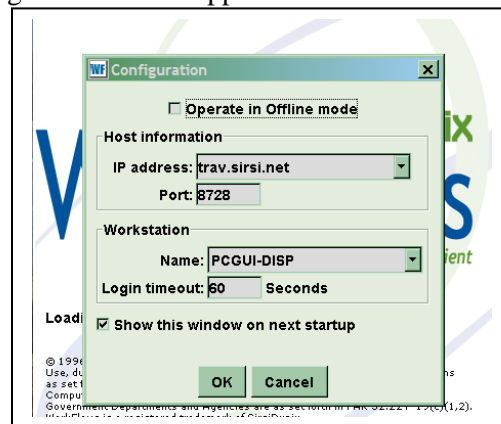
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WorkFlows - Install

NOTE: If this is the first time that WorkFlows has been installed on the PC, continue with the instructions below. If this is a reinstall, you must first remove all existing Java apps from your PC. (See document entitled "WorkFlows: Uninstalling".)

- Open your internet browser, *Internet Explorer*.
- In the address field type: <ftp://ftp.tds.lib.mn.us> and press <Enter>.
- A window with a list of files will appear. Double-click *fupd_jwf.exe*
- You'll be prompted to *run or save*. Click *run*.
- The install program will download and run. You may get a security warning about an "unknown publisher". Click *Run* to continue.
- Winzip will begin and a WorkFlows welcome screen appears. Follow system prompts.
- When the installation is complete, a message will say *Install will now launch the WorkFlows client. Please log into your ILS server to apply the most current updates, then exit the Client to finish the install*. Click OK.
- The WorkFlows configuration screen appears. If defaults are correct, click OK.



- You may see a *Setup Complete* screen, left over from the install process. If so, click *Finish*.
- The WorkFlows login window appears. Login as usual.
- If you are prompted to update staff client, say YES.

Note: Depending upon the current circumstances, the desktop icon for WorkFlows may not reflect the current version, even though the update was successful. Usually rebooting your PC resolves that.