



## Traverse des Sioux Library System

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# WorkFlows Uninstall

The following procedure is used to remove WorkFlows completely from a PC. This is **required** when uninstalling and reinstalling Workflows to fix corruption issues. You will be removing all existing Java applications as well as WorkFlows.

- Go to the *Start* menu (located on the lower left hand corner of your PC), and click on *Control Panel*.
- Double-click *Add or Remove Programs* icon. You'll get a list of programs installed on your PC. It may take a minute for the screen to fill out.
- All items labeled Java or J2SE as well as WorkFlows must be removed. (The number of these Java apps may vary from computer to computer. You will need to remove **all** of these.)
- Highlight the application you wish to uninstall, and then click the Remove button. When asked to confirm, click *Yes*. (Some instances of Java will prompt you to reboot your PC after removal. Follow system prompts.)
- Click the *Finish* or *Close* button at the end of the process.
- Repeat for each application that must be removed (all instances of Java and WorkFlows).
- After removing all Java instances and WorkFlows, you can proceed to the instructions for installing a fresh copy of WorkFlows.

**If trouble persists (unlikely), you may need to follow the above procedures again, and also remove all files and folders associated with java and WorkFlows, as described below. *Do this only as a last resort!* Removing these folders will result in losing your local Workflows settings, such as the receipt printing.**

- After rebooting your PC, click *Start*, and then select *My Computer*, or click the *My Computer* icon on your PC desktop screen.
- Double-click the "C" drive.
- Double-click *Documents and Settings* folder.
- Double-click on *Administrator* or *Default* folder.
- Delete any Java or Sirsi folders.
- Close all open Windows.
- Double-click the "C" drive again.
- Double-click the folder *Program Files*.
- Delete any Java or Sirsi folders.
- Close all open Windows, and reboot your PC.
- You are now ready to reinstall WorkFlows, but local settings, such as receipt customizations will be gone.